



# Rajasthan Tourism Development Corporation Limited (RTDC)

(A Govt. of Rajasthan Undertaking)

III<sup>rd</sup> Floor, Paryatan Bhawan, Sanjay Marg, Opposite Vidhayakpuri Police Station  
Jaipur - 302001, Rajasthan (India)

No: LB / Sarovar Mt. Abu / 2025-26 / 1155

Date: 22.7.2025

## SINGLE SOURCE PROCUREMENT

(Under Section 31(1)(b) of RTPP Act, 2012 & Rule 17 of RTPP Rules 2013)

### **BID NOTICE No. 03**

Rajasthan Tourism Development Corporation Limited (RTDC) invites Bid on Single Source from M/S Anil Panwar having its office at Devi Bhawan, Mount Abu, Sirohi, Rajasthan for "**Operation of Cafeteria Sarovar at Nakki Lake, Mount Abu, Sirohi (Rajasthan)**" for a period of 6 months or until selection of Operator through open competitive bidding process, whichever is earlier.

**Submission of Bid:** Bid (Technical Bid and Financial Bid) shall be submitted along with the eligibility documents and financial proposal in the requisite format which are enclosed as Annexure "A" to "E" with this Request For Proposal in sealed envelope latest by 29-7-2025, upto 4:00 M to the Office of the Executive Director, RTDC Limited, Jaipur.

29.7.2025

  
Executive Director  
RTDC

No: LB / Sarovar Mt. Abu / 2025-26 / 1155

Date: 22.7.2025

#### **Copy to following for Information & N/a:-**

1. P.S. to Managing Director, RTDC Ltd. Jaipur
2. P.A. to Executive Director, RTDC Ltd. Jaipur
3. P.A. to Executive Director (Finance), RTDC Ltd. Jaipur
4. General Manager, Land Bank, RTDC Ltd. Jaipur
5. GM, RTDC Ltd., Jaipur (M & P.) for publication in the state-level newspaper.
6. The Computer Programmer RTDC Ltd. Jaipur, to upload this bid on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in), [www.rtdc.tourism.rajasthan.gov.in](http://www.rtdc.tourism.rajasthan.gov.in) and the Rajasthan State Public Procurement Portal [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in).

  
Executive Director  
RTDC

<b>TERMS OF REFERENCE</b>
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**1. Background & Objectives:**

Rajasthan Tourism Development Corporation Limited (RTDC) is a company fully owned by Government of Rajasthan, incorporated under the Companies Act, 1956, having its registered office at Paryatan Bhawan, 3rd Floor, Opposite Vidhayakpuri Police Station, M. I. Road, Jaipur (Rajasthan). RTDC has been operating the tourist accommodation facilities, cafeteria, Bar, IMFL shops, tourist taxi services, Palace on Wheels (POW), etc.

Executive Director, Rajasthan Tourism Development Corporation Limited (the "RTDC" or "Procuring Authority" or "Authority") has decided to invite Bid from M/S Anil Panwar having its office at Devi Bhawan, Mount Abu, Sirohi, Rajasthan for "**Operation of Cafeteria Sarovar at Nakki Lake, Mount Abu, Sirohi (Rajasthan)**" for a period of 6 months or until selection of Operator through open competitive bidding process, whichever is earlier with provision of extension in time period as per the provision of RTTP Act 2012 and RTTP Rules 2013 (referred as the "**Project**") in accordance with the provisions of the Bid document and the Agreement to be signed between the Authority and the Selected Bidder.

Cafeteria is located on the Ground floor of Cafeteria Sarovar, Boat House, located at Nakki Lake, Mount Abu, Sirohi (Rajasthan) which includes facilities on deck like cafeteria, Kitchen, Counter and Washroom (referred as the "Project Site" or "Cafeteria") (Site Plan enclosed).

**2. Scope of Services/arrangements to be provided by the bidder:**

- i. Project Site or Cafeteria will be available on 'as is where is' basis. Permission to operate granted under the bid will be for a period of 6 months or until the competitive bid document is issued and an operator is selected and finalized, whichever is earlier (**Operation Period**).
- ii. For securing the due and punctual performance of its obligations under the Agreement, the Operator shall, within 7 working days of issue of LOA/ Work Order by the Authority to the selected Bidder, provide Performance Security, as mentioned in the Work order/LOA, issued from a Scheduled Bank in favour of "Executive Director (Finance)", payable at Jaipur in the form of Demand Draft/ Banker's Cheque (the "Performance Security").
- iii. The cost of advertisement, promotion and publicity of the cafeteria shall be borne by the Operator.
- iv. The Operation period may be extended as per the provisions of Rajasthan Transparency in Public Procurement Act (RTPPA), 2012 and Rajasthan Transparency in Public Procurement Rules (RTPPR), 2013.
- v. In case of any dispute, decision of the Managing Director, RTDC shall be final and binding on the bidder.
- vi. All legal proceedings are subject to jurisdiction at Jaipur only.

**3. Role and responsibilities of Operator and Scope of Work**

Once handed-over RTDC shall not be responsible for any kind of expenditure/ investment to repair, refurbish, renovate, interior works, replenishment, etc. equipments/ items in the cafeteria.

**The Permitted Actions for the Bidder (Do's):**

- i. The selected bidder/Operator shall be allowed to use the cafeteria only for the purpose for which the concerned cafeteria is allotted to them and not for any other purpose whatsoever.
- ii. The selected bidder/Operator must operate the cafeteria under the RTDC brand.



- iii. The Operator may bring, at its option and choice, the equipment or assets for the purposes of operating the cafeteria, and the Authority of RTDC shall have no claim of ownership on them.
- iv. The maintenance and cleaning inside the Project Site and in front of it shall be the responsibility of the Operator.
- v. The Operator shall possess a valid license from the concerned authorities to prepare and serve food and beverage items. They must comply with all norms and guidelines of statutory authorities, including operating the food stall according to standards established by local civic bodies and per FSSAI mandates.
- vi. The Operator shall ensure and provide the best services and shall ensure that no complaints are received in this regard.
- vii. The Operator shall, at its own cost and expense, provide adequate personnel, qualified and experienced staff, for the operation of the food stall and related facilities. The Operator shall ensure that the restaurant staff is in proper uniform and well-mannered. The Operator shall be responsible for the good conduct of the catering and other staff engaged in the services.
- viii. The Operator shall ensure that the premises and staff are adequately insured.
- ix. The Operator shall comply with the provisions of all applicable statutes, ordinances, rules, and regulations of central, state governments, municipal bodies, and any directions issued by any court of law, from time to time. The Operator is responsible for adhering to statutory norms and regulations laid down by any statutory body of the Central/State Government in connection with its business.
- x. The Operator will be required to comply with all rules and regulations, as well as any directions issued from time to time by the Authority.
- xi. The Operator shall carry out the general disinfections, fogging and sanitization for cockroaches, pests /bacteria/virus, flies, ants, fruit flies etc/rodent control/termite control and sanitization for kitchens, and stores areas where items are kept.
- xii. All garbage should be segregated into biodegradable and non-biodegradable and should be disposed off at garbage disposal bins, Operator shall be required to segregate waste and ensure compliance to SWM Rules 2016 and subsequent rules issued by appropriate authorities.
- xiii. Operator shall be solely responsible for all acts and actions of the staff deployed appointed and for ensuring compliance with relevant employment/ labour laws, regulations, and other statutory requirements including but not limited to salary, provident fund, gratuity, insurance, Mediclaim etc. RTDC shall not have any responsibility in this respect whatsoever.
- xiv. Operator shall be liable and responsible for all types of liabilities (negligence, fault, accidents, strict or otherwise) arising, accruing or resulting from the various services provided at cafeteria.
- xv. All the staff appointed/deputed for operation of cafeteria shall be the responsibility of the Operator. RTDC shall not have any liability to absorb them at any point of time nor can they claim any right for employment with the RTDC.
- xvi. Operator shall not engage person(s) below the age of 18 years for working at the cafeteria. The staff engaged by the Operator shall be medically fit in all respect.
- xvii. Authority or its authorised officer/ representative, of RTDC without intimation to the Operator may carry out inspection at any point of time.
- xviii. Timely payment of GST, corporate tax and all other applicable taxes as per prevailing, laws, rules and regulations including any change/ amendments thereof.

**Prohibited Actions for the Bidder (Don'ts):**

The provided space can only be utilized for the permitted activities, and the following are strictly prohibited:

- i. Any product/service deemed unlawful or illegal under any Indian act or legislation.



- ii. Any product whose storage and sale could be considered a fire hazard, such as firecrackers, industrial explosives, chemicals, etc.
- iii. Sale of tobacco and tobacco products.
- iv. Banqueting and similar activities are strictly prohibited within the cafeteria.
- v. Sale, storage, consumption, or promotion of Alcohol or alcoholic beverages in any form.

The Operator shall not make any structural modifications, additions, or alterations to the cafeteria without prior written consent from the Authority (RTDC). The Operator shall not sell any banned items on the premises.

#### **4. Terms of payment:**

- i. The successful bidder or Operator shall pay the Fixed Assured Value on monthly basis, to RTDC, for the Operation period as per the accepted rate. RTDC shall present/deposit advance cheque of monthly Installment of Fee on 25th day of every previous month into the Bank for clearing the payment. For example, cheque of monthly Installment of Fee of April month shall be presented/ deposited into the Bank on previous 25th March.
- ii. The successful bidder or Operator must ensure maintaining sufficient bank balance into its Bank account at the time of deposit of cheque of monthly Installment of Fee by the RTDC to prevent dishonor of cheque.
- iii. GST and all applicable taxes on payment of monthly Installment of Fee shall be paid additionally by the Selected Operator to the RTDC.
- iv. The payment of monthly fee quoted by the selected bidder/ Operator including all other recurring charges shall be made in advance, to RTDC, for each month, latest by 25th of the billing month failing which Operator shall be required to pay interest @ 1.0% per month (be calculated on the outstanding amount) for delay upto 15 days and @ 1.5% per month for entire period in case of delay of more than 15 days.
- v. In case of any dedicated water supply point is required, the same can be arranged on one time installation charges and on payment of monthly uses charges. This will be over & above the fees quoted by the selected bidder. These charges shall be applicable from the date of providing such facility. Water consumption charges may be revised any time at the sole discretion of RTDC.
- vi. For running the permissible commercial activities at Cafeteria Sarovar, the fee, electricity bill and all other applicable taxes shall be borne by the Operator.
- vii. The Operator agrees voluntarily and unequivocally to make all payments as may be due on the due date, without waiting for any formal invoice from the RTDC. The Operator also voluntarily agrees to collect the invoices from the office of the Authorized representative of the RTDC, if required, before the due date. Non- receipt of invoice will not be consideration for delayed or non-payment of dues and may be treated as a breach of agreement.
- viii. RTDC may recover any liabilities of any nature from the Operator that have been imposed on RTDC due to the operation and maintenance of the Cafeteria Sarovar.

#### **5. Minimum Eligibility Criteria:**

For selection of service provider, following minimum eligibility conditions shall be fulfilled by the bidder:



S. N.	Particulars	Documents Required
a)	<b>Eligible Entities</b>	
(i)	<p>Bidder must be a legally recognized business entity incorporated/ Registered in India and should be:</p> <ol style="list-style-type: none"> <li>An individual person, or</li> <li>A proprietorship firm, or</li> <li>A partnership registered under the Indian Partnership Act, 1932 or the Limited Liability Partnership Act, or</li> <li>A company incorporated under the Companies Act, 1956/2013.</li> </ol> <p><b>Consortium bidding is not allowed.</b></p>	<ol style="list-style-type: none"> <li>Certified copy of Registration certification of the firm / Partnership deed / Certificate of incorporation etc. (as applicable) to legal status</li> <li>Certified copy of Articles of Association &amp; Memorandum of Association (if applicable)</li> <li>Copy of Valid identity proof i.e. Aadhar Card/ Driving License/ Passport etc. in case the Bidder is a proprietorship firm/ Individual person.</li> <li>Certified copy of Income tax Registration (PAN) copy.</li> <li>Certified copy of GST Registration Copy, as applicable as per <b>Annexure-B</b></li> </ol>
(ii)	<p>Bidder should neither be a blacklisted entity nor should its work/ agreement / project have been terminated / foreclosed by any company / Government department / Public Sector Organization within a period of 5 years preceding to the Bid Due Date, due to non-fulfilment of Contractual obligations; and</p>	<ul style="list-style-type: none"> <li>Declaration to be provided given in the format specified in <b>Annexure-C</b> duly authenticated</li> </ul>
b)	<b>Financial Eligibility</b>	
(i)	<p>Bidder must have average annual turnover of ₹ 30.00 lakh in last three financial years ending on March 31, 2024 (i.e. FY 2021-22, FY 2022-23 and FY 2023-24) from Similar Activities.</p> <p><b>Similar activities</b> include operating restaurants, and cafeteria or providing catering services.</p>	<ul style="list-style-type: none"> <li>Certificate specifying average annual turnover in last 3 financial years ending March 31, 2024 in the format specified in <b>Annexure-D</b> duly certified by practicing chartered accountant along with Unique Document Identification Number (UDIN) on it as per applicable rules.</li> </ul>
(ii)	<p>Bidder must have positive net worth as on March 31, 2024.</p>	<ul style="list-style-type: none"> <li>Certificate of net worth as on March 31, 2024 as per the format given in <b>Annexure-D</b>. Certificate shall be duly certified by practicing chartered accountant along with Unique Document Identification Number (UDIN) on it as per applicable rules.</li> </ul>
c)	<b>Technical Eligibility</b>	
(i)	<p>Bidder should have continuous existence for minimum 4 years; and</p>	<ul style="list-style-type: none"> <li>Certified Copy of certificate showing the year of registration</li> </ul>
(ii)	<p>The bidder must have a minimum of 4 years' experience in running Similar Activities as of the Bid Due Date (last date of submission of Bid)</p> <p><b>Similar activities</b> include operating restaurants, and cafeteria or providing catering services.</p>	<ul style="list-style-type: none"> <li>The experience must be supported by <b>documentary proof</b>, such as <b>work orders/ agreements</b>, Business registration certificate/ registration certificate with the trade association of similar activities or <b>any other legally valid documents</b> clearly establishing the nature and duration of the work undertaken.</li> <li>FSSAI license for a minimum period of 4 years valid as on the bid due date.</li> </ul>

- The Bidder shall be required to submit its proposal containing all details and supporting along with the duly filled **Annexures B to F** as required in Request for proposal.
- Proposal received from the Entity(s) prohibited/ blacklisted by the RTDC by any prevailing law/ regulations shall be rejected and shall not be considered for evaluation.



## 6. Other terms and conditions

- i. The proposal submitted by the Bidder shall be valid for a minimum period of ninety (90) days from the last date for submission.
- ii. RTDC reserves the right to amend any of ToR conditions, validity period, specifications, or extend the closing date and/or time before the last date for submission of proposal.
- iii. RTDC reserves the right to verify any information contained in a proposal.
- iv. RTDC reserves the right not to accept the proposal without assigning any reason thereof.

## 7. Provisions of RTPP Act, 2012 and RTPP Rules, 2013

The provisions of RTPP Act, 2012 and RTPP Rules, 2013 thereto will be applicable as and when required. Furthermore, in case of any inconsistency in any of the provisions of this Request for Proposal with the RTPP Act, 2012 and RTPP Rules, 2013 thereto, the later shall prevail.

## 8. Confidentiality:

The selected bidder shall keep all information related to RTDC Limited confidential & shall not share with any other person, office/ organization etc. in whatever manner (verbally, in writing, physically or electronically or otherwise). In case the Selected Bidder fails to maintain confidentiality of information related to the RTDC Limited, Selected Bidder shall be liable to strict legal action as per law besides is contract being terminated and any other action as per applicable RTPP Act and Rules.

## 9. Indemnity & Insurance

- i. The Selected bidder shall indemnify RTDC from/ against any claims made or damages suffered by RTDC by reason of any default on the part of the Selected bidder in the due observance and performance of the provisions of any law which may be related to the purpose of this work.
- ii. Selected bidder hereby undertakes to indemnify and hold RTDC harmless against all costs, damages, liabilities, expenses arising out of any third-party claims relating to negligence/ error/ omission in performance of the work/services of inferior quality not conforming to prescribed guidelines and standards.

## 10. Brief Description of Process

Bidder is invited to submit their proposal (Technical Proposal and Financial Proposal) in one sealed envelope for selection of a Bidder for award of work in accordance with the provisions of the Bid document. The envelope should be labeled as: **"Selection of Operator for Operation of Cafeteria Sarovar at Nakki Lake, Mount Abu, Sirohi (Rajasthan).**

Bidder shall submit their Technical Proposal and Financial Proposal in the manner as mentioned in above para at the following address:

**Executive Director,**  
Rajasthan Tourism Development Corporation Limited (RTDC)  
Paryatan Bhawan, 3rd Floor, Opposite Vidhayakpuri Police Station,  
M. I. Road, Jaipur, (Rajasthan)-302001

- i. All pages of the Bid shall be signed by the Bidder along with Annexure "A" to "F".
- ii. The Rate submitted in the Financial Bid by the Bidder is subject to negotiation by the procuring authority.

## **Bid Forms**

## Details of the Bidder

1	Name of Project for which Bid is Submitted	Selection of Operator for Operation of Cafeteria Sarovar at Nakki Lake, Mount Abu, Sirohi (Rajasthan)
2	Name of Bidder	
3	Legal Status of Bidder	
4	Date of Incorporation/Registration	
5	Brief Description of Bidder's Organisation	
6	Office Address of Bidder with Contact & Communication details	
7	Address of Operating/ Branch Office in Rajasthan, if Registered office is situated out of Rajasthan Contact details	
8	Details of Individual(s) who shall serve as the point of contact/ communication for Authority for this Bid	Name: Designation: Address: Telephone: E-mail:
9	Particulars of Authorised Signatory	Name: Designation: Address: Telephone: E-mail:
10	GST Registration No.	
11	PAN No.	
12	Valid FSSAI No. and details	

## Note:

Bidder shall also submit certified copy of certificate of registration/ incorporation as applicable to legal status of the Bidder and other details viz. GST registration number, PAN number duly signed by Authorised Signatory with Bidder's seal.

For and on behalf of : ----- (Name of Bidder and seal)

Signature : ----- (Authorised Signatory)

Name of the Person : -----

Designation : -----

Seal of the Bidder : -----

Date : -----

Place : -----



## Affidavit for No Blacklisting

(to be submitted by Bidder on Non-Judicial Stamp Paper of Requisite Value as per Prevalent Stamp Duty (not less than ₹100/-) and duly attested by Notary Public)

**Executive Director,**  
**Rajasthan Tourism Development Corporation Limited (RTDC)**  
 IIIrd Floor, Paryatan Bhawan, Opposite Vidhayakpuri Police Station,  
 M. I. Road, Jaipur-302001, Rajasthan  
 E-mail: [ed.rtdc@rajasthan.gov.in](mailto:ed.rtdc@rajasthan.gov.in)

In response to Bid for **Selection of Operator for Operation of Cafeteria Sarovar at Nakki Lake, Mount Abu, Sirohi (Rajasthan)** (the "Project") dated \_\_\_\_\_, as an Authorised Signatory of \_\_\_\_\_ (Name of Bidder), I hereby declare that presently the \_\_\_\_\_ (Name of Bidder), at the time of bidding:

- a) Is competent to get into an Agreement as per the provisions of Indian Contract Act, 1872.
- b) possess the necessary professional, technical, financial and managerial resources and competence required by the Bid document issued by Executive Director, RTDC (the "Authority").
- c) has fulfilled its obligations to pay such of the taxes payable to Government of India and the State Government or any local authority as specified in the Bid document.
- d) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices and is not barred either indefinitely or for a particular period of time by any State/ Central Government/ Union Territory (UT)/ Public Sector Undertaking (PSU)/ ICAI.
- e) is not barred under the Rajasthan Transparency Public Procurement (RTPP) Act, 2012 and Rajasthan Transparency Public Procurement (RTPP) Rules, 2013 from participating in Bidding Process.
- f) does not have any previous transgressions with any entity in India or any other country during the last 5 years.
- g) does not have any debarment by any other procuring entity.
- h) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons.
- i) does not have, and our Partner/officers/office bearers (*wherever applicable*) not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement Agreement.
- j) Agreement within a period of 5 years preceding to the Bid Due Date, or not have been otherwise disqualified pursuant to debarment proceedings.
- k) does not have a conflict of interest as mentioned in the Bid Document which materially affect the fair competition.
- l) will comply with the code of integrity as specified in the Bid document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoR, our Bid Security/ Performance Security maybe forfeited in full and our Bid, to the extent accepted, may be cancelled.

Thanking You,

**For and on behalf of** : \_\_\_\_\_ (Name of the Bidder)

**Signature** : \_\_\_\_\_ (Authorised Signatory)

**Name of the Person** : \_\_\_\_\_

**Designation** : \_\_\_\_\_

**Seal of the Bidder** : \_\_\_\_\_

**Date** : \_\_\_\_\_

**Place** : \_\_\_\_\_

## Financial Eligibility

(Certificate from Practicing Chartered Accountant on its Letterhead)

(to be submitted by each Bidder)

Name of the Bidder: .....

Net worth		Annual Turnover		
As on	(Amount in ₹)	Financial Year	Annual Turnover (Amount in ₹)	Annual Turnover from operating restaurants, and cafes or providing catering services. (Amount in ₹)
March 31, 2024		FY 2021-22		
		FY 2022-23		
		FY 2023-24		
		Average Annual Turnover in last three years		

This is to certify that the information contained above are true and correct as per the audited/ certified financial accounts of M/s ..... having its office at ..... (Address of the bidder).

Date:

Place:

(Signature, Name, Designation, Membership Number  
of the CA/Authorised Signatory of CA Firm)

Name and Seal of CA/CA Firm

UDIN.....

## Note:-

- The above Form shall be filled and certified by the practicing Chartered Accountant.
- Bidder must submit certified copy of the Financials for FY 2021-22, 2022-23, FY2023-24 and Income tax return acknowledgement downloaded from the Income tax Portal for the relevant years along with the bid.



## Financial Bid Form

Item Wise BoQ					
Bid Inviting Authority:		Executive Director, RTDC Limited			
Name of Work:		Bid Document for Selection of Operator for Operation of Cafeteria Sarovar at Nakki Lake, Mount Abu, Sirohi (Rajasthan)			
Name of the Bidder:					
<p align="center"><b>PRICE SCHEDULE</b></p> <p align="center">(DOMESTIC BIDS - RATES ARE TO BE GIVEN IN RUPEES (INR) ONLY) Exclusive of GST and Other Applicable taxes.</p> <ol style="list-style-type: none"> <li>This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this Bid. Bidders are allowed to enter the Bidder Name and Values only.</li> <li>The Bidder shall quote the monthly Bid Price (exclusive of GST) for the Agreement in the financial bid which should not be lower than the Minimum monthly Assured Value for Agreement, failing which such bid shall be rejected.</li> <li>The Bidder shall pay GST and other applicable taxes, duties, cess etc. to RTDC as per prevailing laws and rules.</li> </ol>					
NUMBER #	TEXT #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl.	Particulars	Unit Rate	Minimum Monthly Assured Value of Agreement (Exclusive of GST and other applicable taxes) Rs. P.	Assured Monthly Value Quoted by the Bidder for Agreement (Exclusive of GST and other applicable taxes) Rs. P.	Total Monthly Assured Value Quoted by the Bidder for Agreement (Exclusive of GST and other applicable taxes) in Words
1	2	3	4	5	6
1	Selection of Operator for Operation of Cafeteria Sarovar at Nakki Lake, Mount Abu, Sirohi (Rajasthan)	Per month	1,52,000.00	0	

For and on behalf of : ----- (Name of the Bidder)

Signature : ----- (Authorised Signatory)

Name of the Person : -----

Designation : -----

Seal of the Bidder : -----

Date : -----

Place : -----

**Site Plan for reference**

